KOHA FUND POLICY | NGĀ KOHA

1. INTRODUCTION

Te Kotahitanga O Te Arawa Waka Fisheries provides a discretionary fund to its 10 elected iwi representatives in the form of a $10,000 (total) Koha Fund. Each of the 10 iwi representatives/trust board members are allocated maximum $1,000 each per fisheries financial year to support various community-based kaupapa. The approval or decline of each requests is discretionary to each representative.

2. REQUEST PROCESS:

Requests for Koha should either be submitted:

(1) Via email to iwi@tearawafisheries.maori.nz, or
(2) Directly with the appropriate iwi representative.

All requests will be directed to the relevant iwi representative and actioned by the Iwi Development Officer who will inform whether the request has been approved or declined as soon as reasonably possible.

3. TRUSTE REVIEW AND APPROVAL:

Each representative is allocated $1,000 (no gst) per financial year to distribute as Koha. The trustee has the discretion to:

- Approve any single kaupapa up to $1,000
- Distribute the $1,000 to multiple kaupapa, so long as the total approved does not exceed $1,000.
- Deny requests for any reason
- Not spend some of all of the allocation.

If the request is approved, the applicant must provide their verified bank account details.

4. SUPPORTED KAUPAPA EXAMPLES

Kaupapa with a focus that aligns with our strategic goals, mission, vision and values have a higher likelihood of succeeding. Examples of kaupapa that have been supported in the past include, but are not limited to:

- ANZAC commemorations
- Ahurei events
- Kaumatua events
- Community gatherings
- Cultural, educational or other significant social initiatives

5. REPORTING, ACCOUNTABILITY AND PRIVACY

The Iwi Development Officer will document and file all request details accordingly and provide reporting to the Trust as required. Private information will not be shared outside the organisation. Photos and general information about the kaupapa may be shared on social media, at the AGM, in our annual report and in panui for promotional material.

6. DISTRIBUTION AND REALLOCATON OF FUNDS

Trustees have full discretion to allocate funds to kaupapa of their preference. Funds not spent by trustees will not be held or reserved after 30 June for further koha.

7. REVIEW AND UPDATE:

This policy will be reviewed annually to ensure its relevance and effectiveness in supporting the strategic objectives of the Trust and the needs of Te Arawa iwi members. Any amendments to the policy require Trust Board approval.

Version	Date Effective	Approved By	Amendment
1.0	01/10/2025	TB 24/04/2026	Initial Policy
1.1	01/05/2026	TB 30/04/2026	Inclusion of clause 6.
2.0	01/10/2026	TB 03/09/2026	Amend clause 6.